



# DADE COUNTY BOARD OF COMMISSIONERS WORKSHOP MEETING

Thursday, February 1, 2018  
6:00 p.m.

Board of Commissioner's Public Meeting Room ~ Suite 259  
Dade County Government Administrative Building  
71 Case Avenue  
Trenton, Georgia 30752

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## MINUTES

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*The Board of Commissioners at a regular meeting held on March 1, 2018 unanimously approved this document. Clerical error or Scrivener's error is an error due to a minor mistake or inadvertence and not one that occurs from judicial reasoning or determination. Typographical errors or the unintentional addition or omission of a word, phrase, or figure in writing or copying something on the record are all examples of clerical or scrivener's error. Such an error made was by mistake and not purposely, and will be readily remedied without objection. Any such error(s) made is not binding on the county or any officer.*

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Ratified by Commissioner's: March 1, 2018

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### CALL TO ORDER

Chairperson/County Executive Ted M. Rumley called the meeting to order at 6:00 p.m.

### ROLL CALL COMMISSIONERS

Ted Rumley, Chairperson/County Executive	<b>PRESENT</b>
Robert Goff, Vice Chairman/Commissioner (District 3)	<b>PRESENT</b>
Mitchell Smith, Commissioner (District 1)	<b>PRESENT</b>
Scottie Pittman, Commissioner (District 2)	<b>PRESENT</b>
Allan Bradford, Commissioner (District 4)	<b>PRESENT</b>

### COUNTY STAFF

Robin Rogers, County Attorney	<b>PRESENT</b>
Don Townsend, Clerk to the Board of Commissioners	<b>PRESENT</b>
Rebecca Jones, Deputy Clerk	<b>ABSENT</b>

## **WORKSHOP**

1. Approval of agenda (ADOPTED AS AMENDED ~ APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

The Chairman called for any changes to the workshop or regular agenda. County Clerk Don Townsend requested item 5d. – Technology upgrades as presented by Mr. Alex Case, Director of Emergency Services – be added to this evening’s agenda and item number 14. Ratification of resolution (R-06-18). Chairman Rumley called for approval of the agenda by polling each Commissioner whereas the board unanimously agreed to add the amended agenda to the consent agenda for final approval during the regular meeting.

2. Approval of previous meeting(s) minutes (SPREADED ON THE MINUTES UPON ADOPTION OF THE CONSENT AGENDA)

The Chairman announced the reading from minutes of the January 4, 2018 workshop and regular meetings. The minutes are public record and available for review during normal business hours in the Office of County Clerk located inside the Dade County Commission office in the Administrative building. Chairman Rumley called for approval of the minutes by polling each Commissioner whereas the board unanimously agreed to add all minutes under consideration to the consent agenda for final approval during the regular meeting.

3. Review Personnel Status Report (SPREADED ON THE MINUTES UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley called for questions or any changes pertaining to the personnel status report. Hearing none Chairman Rumley called for approval of the personnel status report by polling each Commissioner whereas the board unanimously agreed to add this report to the consent agenda for final approval during the regular meeting.

4. Board Appointments and/or Proclamations (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

a. Chairman Rumley called for any appointments. Chairman Rumley called for the appointment of Mr. Jeff Forester to the Dade County Board of Assessors for an unexpired term expiring December 31, 2018 (Resolution R-09-18). Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this appointment by polling each Commissioner whereas the board unanimously agreed to add the resolution (R-09-18) to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

b. Chairman Rumley called for any proclamations. Chairman Rumley proclaimed the week of February 5-9, 2018, as “Severe Weather Preparedness Week” in Georgia and encourage our citizens to become more aware of severe weather safety measures and to participate in various awareness programs scheduled during the week, such as Family Preparedness Day, and the Statewide Tornado Drill. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this proclamation by polling each Commissioner whereas the board unanimously agreed to add the proclamation to the consent agenda for final approval during the regular meeting. A copy of this proclamation is attached to these minutes and made a part of the official record.

- c. Chairman Rumley proclaimed February 2018 as American Heart Month and encourage all citizens of Dade County to “Go Red” Friday, February 2, 2018. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this proclamation by polling each Commissioner whereas the board unanimously agreed to add the proclamation to the consent agenda for final approval during the regular meeting. A copy of this proclamation is attached to these minutes and made a part of the official record.
- d. Chairman Rumley proclaimed February 16, 2018, as Arbor Day in Dade County and furthermore, request all citizens to plant a tree on this day. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this proclamation by polling each Commissioner whereas the board unanimously agreed to add the proclamation to the consent agenda for final approval during the regular meeting. A copy of this proclamation is attached to these minutes and made a part of the official record.
- e. Chairman Rumley proclaimed February 1, 2018 as Optimist Day in Dade County to recognize the volunteerism of the Trenton-Dade Optimist Club’s members and to instill pride in all citizens’ lives to make a difference in our community and world. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this proclamation by polling each Commissioner whereas the board unanimously agreed to add the proclamation to the consent agenda for final approval during the regular meeting. A copy of this proclamation is attached to these minutes and made a part of the official record.

5. Approval of SPLOST / Capital Equipment (if any)

- a. (2) 2018 Ford Explorers (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)  
Mr. Tommy Bradford, Major of the Dade County Sheriff’s Office, petitioned the Board of Commissioners to approve SPLOST funds to purchase two new vehicles for Sheriff’s Deputy Patrols. Major Bradford stated a request for proposal will be published to seek the lowest bidder for two (2) 2018 Ford Explorers from local car dealerships specializing in pursuit vehicles. The bidding opening is open to the public and will take place in the Office of County Clerk on February 14, 2018 at 10:30 a.m. Chairman Rumley called for approval of this SPLOST expense by polling each Commissioner whereas the board unanimously agreed to expense these vehicles from SPLOST and to proceed with the RFP as presented by adding this item to the consent agenda for final approval during the regular meeting.
- b. DRIVES ~ New Tax Software & Hardware - RFP – Replacement of State Tax Equipment in Tax Commissioner’s Office (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)  
Mrs. Angie Galloway, Deputy Tax Commissioner for Dade County, Georgia provided documentation on the State of Georgia’s new DRIVES System – Driver Record and Integrated Vehicle Enterprise System. This system will replace the GRATIS systems that have been in place for almost twenty years. Formerly, the State of Georgia paid for this technology update, but now is requiring all Georgia counties to pay for their own upgrades to hardware. Mrs. Galloway and Mrs. Jane Moreland will provide more information at next month’s regular meeting after the RFP has been let for equipment costs.

c. *New Salem Fire Department – Turnout Gear* (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Mr. Rodney Ross, Chief of the New Salem Fire Department petitioned the Board of Commissioners for four (4) additional sets of turnout gear at the same price already quoted and approved by this Board at a previous meeting. The total costs for the additional turnout gear totaled \$8,750.92. Chairman Rumley called for approval of this SPLOST expense by polling each Commissioner whereas the board unanimously agreed to add this expense to the consent agenda for final approval during the regular meeting.

d. *Technology Upgrades to Dade County Emergency Services and the County's Network* (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Mr. Alex Case, Director of Emergency Services and currently supervisor of Information Systems petitioned the Board of Commissioners for following technology upgrades:

- i. *Tyler Technologies – Hardware and software upgrades for Court Interface and integration between Probate Court's software and New World Systems. This will be a partnership with the City of Trenton for a total of eight (8) license (5 for the County and 3 for the City) at a cost to the County of \$27,205.13. This upgrade allows County Patrol Officers to electronically create and file traffic warning and violations directly to the Probate Court.*
- ii. *PCN Strategies, Inc. – five (5) GETAC Computers for Sheriff's Office Deputy vehicles at a cost of \$16,929.45*
- iii. *Networks, Inc. – two (2) business class computers – i7 7700K, 16GB DDR4 Memory, Crucial 1 TB M2 SSD, Gforce 1050 2GB Video, MS mouse/keyboard, Win 10 Pro at a cost of \$3,514.00*

Chairman Rumley called for approval of these SPLOST expenses by polling each Commissioner whereas the board unanimously agreed to add these expenses to the consent agenda for final approval during the regular meeting.

6. Mr. Keith Barclift provided an Annual Report of the Northwest Georgia Joint Development Authority

Chairman Rumley thanked Mr. Barclift for providing this update to the Board of Commissioners and requested the NWGJDA to provide quarterly reports in the future.

7. Resolution (R-10-18): Resolution Approving a Memorandum of Understanding – Family Crisis Center of Walker, Dade, Catoosa and Chattooga Counties, Inc. (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of resolution (R-10-18) approving a Memorandum of Understanding between Dade County and the Family Crisis Center of Walker, Dade, Catoosa and Chattooga Counties, Inc. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of resolution (R-10-18) by polling each Commissioner whereas the board unanimously agreed to add the resolution to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

8. Resolution (R-11-18): Resolution Authorizing an Application with the Georgia Department of Transportation for a Local Maintenance & Improvement (LMIG) Grant (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of resolution (R-11-18) authorizing a grant application for Local Maintenance and Improvement Grant (LMIG) through the Georgia

Department of Transportation. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of resolution (R-11-18) by polling each Commissioner whereas the board unanimously agreed to add the resolution to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

9. Resolution (R-12-18): Resolution Approving Lease Agreement between Dade County and Family Resource Agency, Inc. – Four Acres of Land to Continue Head Start Program (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of resolution (R-12-18) approving a lease agreement between Dade County and Family resource Agency, Inc. for four (4) acres of land to continue the Head Start Program. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of resolution (R-12-18) by polling each Commissioner whereas the board unanimously agreed to add the resolution to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

10. Ordinance to Establish City-County Joint Historic Preservation Commission (INFORMATION ONLY)

Chairman Rumley recommended the proposed ordinance establishing a City of Trenton – Dade County Joint Historic Preservation Commission be tabled until the March 1, 2018 regular meeting. No official was taken.

11. TSPLOST Public Hearings (INFORMATION ONLY)

Chairman Rumley announced public hearings and town hall meetings are planned between March – May 2018 to discuss plans for the Transportation Special Purpose Local Option Sales Tax. Dates, places, and times to be announced. No official action was required.

12. Agreement for Fire Protection and Rescue Services with each Volunteer Fire Department (INFORMATION ONLY)

Chairman Rumley announced the Board of Commissioners would be voting on a new agreement for fire protection and rescue services between Dade County and each local volunteer fire department at the upcoming regular meeting held on March 1, 2018 at 6:00 p.m. No official action was taken.

13. Alcoholic Beverage Control Board – Request for modification to ordinance by Classic Golf Management (INFORMATION ONLY)

Chairman Rumley called upon Mr. Robin Rogers, County Attorney to address this issue. Mr. Rogers recommended speaking directly to Mr. J. Milton Abell of Classic Golf Management, Inc. representing the Golf Course located on Back Valley Road. It appeared to Mr. Rogers that Mr. Abell was inquiring about selling beer by the package, not by the drink; and therefore, may qualify under the current ordinance to be issued a license upon approval of the Alcoholic Beverage Control board. The Board of Commissioners briefly discussed and then recommended that County Attorney Rogers meet with the Clerk of the ABC board and Mr. Milton Abell to determine if a compromise could be reached. No official action was taken.

14. Resolution (R-06-18): Resolution Seeking Authorization from General Assembly to Collect Excise Tax ~ Hotel-Motel-Accommodations Tax (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended ratification and passage of resolution (R-06-18) seeking authorization from General Assembly to collect excise tax for the County's new Hotel-Motel Accommodations tax passed by Ordinance 02-02-17. Chairman Rumley noted this resolution had previously been adopted by this board at last month's meeting, however upon review of the Georgia General Assembly's Legislative Counsel and further review by the Georgia Department of Community Affairs division over the Hotel-Motel Tax material changes were necessary to bring the document in compliance with State law. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of resolution (R-06-18) by polling each Commissioner whereas the board unanimously agreed to add the resolution to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record. The County Clerk was instructed to transmit a copy of this resolution onto Representative John Deffenbaugh of the Georgia House of Representatives District 1 and publish in the local organ the Notice to Introduce Local Legislation as statutorily required.

Chairman Rumley called for any additional business to come before the Commission during the work session, hearing none the Chair recessed the workshop meeting at 7:25 p.m. to prepare for the regular meeting to begin.

Respectfully submitted as recorded,

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Don Townsend, Clerk to the Commission

Attest:

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Rebecca Jones, Deputy Clerk



# DADE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING

**Thursday, February 1, 2018**

7:00 p.m. (or following recess from Work Session)

Board of Commissioner's Public Meeting Room ~ Suite 259  
Dade County Government Administrative Building  
71 Case Avenue  
Trenton, Georgia 30752

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## MINUTES

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*This document was unanimously approved by the Board of Commissioners at a regular meeting held on March 1, 2018. Any clerical and/or scrivener's error is made by mistake and not purposely, and so should be readily remedied without objection; nor be binding on the county or any officer.*

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Ratified by Commissioner's: March 1, 2018

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### **CALL TO ORDER**

Chairperson/County Executive Ted M. Rumley called the meeting to order at 7:35 p.m.

### **ROLL CALL ~ COMMISSIONERS**

Ted Rumley, Chairperson/County Executive	<b>PRESENT</b>
Robert Goff, Vice Chairman/Commissioner (District 3)	<b>PRESENT</b>
Mitchell Smith, Commissioner (District 1)	<b>PRESENT</b>
Scottie Pittman, Commissioner (District 2)	<b>PRESENT</b>
Allan Bradford, Commissioner (District 4)	<b>PRESENT</b>

The Chairman announced a quorum of Commissioners present, and therefore a legal meeting was called to order and in session.

### **COUNTY STAFF**

Robin Rogers, County Attorney	<b>PRESENT</b>
Don Townsend, Clerk to the Board of Commissioners	<b>PRESENT</b>
Rebecca Jones, Deputy Clerk	<b>ABSENT</b>

### **INVOCATION**

Mr. Robert Goff, Commissioner – District 3

### **PLEDGE OF ALLEGIANCE**

Recited in unison

## **ADMINISTRATIVE REPORTS**

*The following monthly reports are verbally made at each regular monthly commission meeting by each respective Commissioner. Comments made and/or administrative reports are not transcribed nor made a part of this record.*

Commissioner's reports were provided:

- Mitchell Smith reported information regarding the following departments:
  - Budget
  - Building and Property
  - Building Maintenance
  - Emergency Services ~ E-911, EMS, EMA
  - Fire Departments – North Dade & Trenton
  - Roads – District 1
- Scottie Pittman reported information regarding the following departments:
  - Budget
  - Fire Departments – Davis & New Home
  - Maintenance Shop
  - Parks & Recreation
  - Public Library
  - Roads – District 2
- Robert Goff reported information regarding the following departments:
  - Budget
  - Economic Development
  - Financial
  - Fire Departments – South Dade
  - Human Resources
  - Roads – District 3
  - Senior Citizens Center
- Allan Bradford reported information regarding the following departments:
  - Budget
  - Fire Departments – New Salem & West Brow
  - Public Transportation
  - Roads – District 4
  - Sanitation
  - Transfer Station

## **APPEARANCES**

- Mr. Alex Case – Mayor of the City of Trenton
- Mrs. Marshana Sharp – Dade County Public Library
- Mrs. Katie Hammond – UGA Extension Dade County
- Mrs. Cheryl Painter – Dade County Chamber of Commerce
- Mrs. Donna Street – Dade County Historical Society



## **FISCAL REPORTS**

Mr. Don Townsend, Chief Financial Officer verbally reported the financial status of Dade County and filed a monthly financial report with each Commissioner. A copy of this report is attached to these minutes and made a part of the official record.

### Adoption of the Financial Report (Adopted)

**Motion made by:** Commissioner Robert Goff  
**Seconded by:** Commissioner Allan Bradford  
**Those voting in favor:** 5 – Bradford, Goff, Pittman, Smith, Rumley  
**Those opposed:** 0 – N/A  
**Decision:** Passed by unanimous vote

## **LEGAL MATTERS**

Mr. Robin Rogers, County Attorney noted no official actions to be reported.

## **UNFINISHED BUSINESS**

There was no unfinished business to discuss or take action upon.

## **NEW BUSINESS**

## **CONSENT AGENDA**

*All matters listed on the Consent Agenda are considered routine by the County Commission and will be enacted by one motion. No separate discussion will take place on these items. If discussion of any Consent Agenda item is desired, the item will be moved to the Regular Meeting Agenda under New Business for separate consideration.*

### Adoption of the Consent Agenda (Adopted As Amended)

**Motion made by:** Commissioner Allan Bradford  
**Seconded by:** Commissioner Robert Goff  
**Those voting in favor:** 5 – Bradford, Goff, Pittman, Smith, Rumley  
**Those opposed:** 0 – N/A  
**Decision:** Passed by unanimous vote

## **CITIZENS' PARTICIPATION**

- Miss Donna Street

## **EXECUTIVE SESSION**

To enter into Executive Session at 8:37 p.m. to discuss authorizing negotiations to purchase, dispose of, or lease property; to authorize an appraisal related to the acquisition or disposal of real estate; to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or to enter into an option to purchase, dispose of, or lease real estate subject to approval in a subsequent public vote, as provided by O.C.G.A. § 50-14-3(b)(1)

**Motion made by:** Commissioner Scottie Pittman  
**Seconded by:** Commissioner Robert Goff  
**Those voting in favor:** 5 – Bradford, Goff, Pittman, Smith, Rumley  
**Those opposed:** 0 – N/A  
**Decision:** Passed by unanimous vote

The Board of Commissioners, County Clerk and County Attorney retired from the live meeting session to a private meeting place for the purpose of holding an executive session for the purpose stated above.

To exit from Executive Session at 8:52 p.m. to discuss authorizing negotiations to purchase, dispose of, or lease property; to authorize an appraisal related to the acquisition or disposal of real estate; to enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or to enter into an option to purchase, dispose of, or lease real estate subject to approval in a subsequent public vote, as provided by O.C.G.A. § 50-14-3(b)(1)

**Motion made by:** Commissioner Scottie Pittman  
**Seconded by:** Commissioner Robert Goff  
**Those voting in favor:** 5 – Bradford, Goff, Pittman, Smith, Rumley  
**Those opposed:** 0 – N/A  
**Decision:** Passed by unanimous vote

Chairman Rumley called for any other new business, hearing none the Chair then called for a motion to adjourn.

## **ADJOURNMENT**

**Motion made by:** Commissioner Scottie Pittman  
**Seconded by:** Commissioner Mitchell Smith  
**Those voting in favor:** 5 – Bradford, Goff, Pittman, Smith, Rumley  
**Those opposed:** 0 – N/A  
**Decision:** Passed by unanimous vote

There being no further business Chairman Rumley gaveled the meeting adjourned at 8:55 p.m.

Respectfully submitted as recorded,

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Don Townsend, Clerk to the Commission

Attest:

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Rebecca Jones, Deputy Clerk