



TRENTON-DADE

HISTORIC PRESERVATION COMMISSION

REGULAR MEETING

Tuesday, February 11, 2020 at 2:00 p.m.

Commissioners' Public Meeting Room
Dade County Government Administrative Building
71 Case Avenue, Room 259
Trenton, Georgia 30752

MINUTES

This document is tentative until ratified and approved by the Historic Preservation Commission; and therefore, shall not be binding on the county or any officer.

Scheduled date for ratification: March 10, 2020

CALL TO ORDER

Chairperson Donna Street called the meeting to order at 2:12 p.m.

ROLL CALL ~ COMMISSION MEMBERS

Donna Street, Chairperson	PRESENT	County Representative
Audrey Clark, Vice Chair	PRESENT	City Representative
Rex Blevins	PRESENT	County Representative
Sarah Moore	PRESENT	County Representative
Cindy Richie	PRESENT	City Representative

Chairperson Donna Street announced a quorum of Commission members present, and therefore a legal meeting was called to order and in session.

EX OFFICIO MEMBERS IN ATTENDANCE

Ted Rumley, County Executive	ABSENT	<i>Ex-officio member for Dade County</i>
Alex Case, Mayor of Trenton	PRESENT	<i>Ex-officio member for City of Trenton</i>

COUNTY STAFF IN ATTENDANCE

Don Townsend, Clerk to the Board of Commissioners	PRESENT
Carey Fauscett-Anderson, Public Information & Relations	PRESENT
William Back, Executive Director of Economic Development	ABSENT

APPROVAL OF AGENDA

Chairperson Street called for any changes to the agenda, hearing no other changes the Chair called for a motion to approve the agenda as presented. Commissioner Sarah Moore moved to approve the agenda, and Commissioner Audrey Clark seconded the motion on the floor. The Chair called for approval of the agenda by polling each Commissioner whereas the board unanimously approved the agenda as presented:

Motion made by: Mrs. Sarah Moore
Seconded by: Mrs. Audrey Clark
Those voting in favor: 5 – Blevins, Clark, Moore, Richie, Street
Those opposed: 0 – N/A
Decision: Passed by unanimous vote

READING OF MINUTES

Chairperson Donna Street announced the reading of the minutes from the previous regular meeting of the Trenton-Dade County Historic Preservation Commission (HPC) held on January 14, 2020 would not be necessary since all commissioners were provided an electronic copy of the minutes prior to today's meeting. The Chair called for any corrections to the minutes, hearing none the Chair entertained a motion to accept the minutes as presented by Mr. Don Townsend, Recording Secretary of the HPC. Commissioner Sarah Moore moved to approve the minutes, and Commissioner Rex Blevins seconded the motion on the floor. The Chair called for approval of the minutes by polling each Commissioner whereas the board unanimously approved the minutes as recorded:

Motion made by: Mrs. Sarah Moore
Seconded by: Mr. Rex Blevins
Those voting in favor: 5 – Blevins, Clark, Moore, Richie, Street
Those opposed: 0 – N/A
Decision: Passed by unanimous vote

CERTIFICATE OF APPROPRIATENESS APPLICATIONS

There were no applications presented or decisions pending at today's meeting.

UNFINISHED BUSINESS

Chairperson Street called on Mr. Don Townsend to make a report regarding the architectural and engineering design plans regarding the old courthouse building. Mr. Townsend stated Mr. Bruce Case emailed a complete set of the architectural and engineering design plans in a pdf format which he shared a copy with each member. After a brief discussion the members reviewed the plans and noted they would like to meet with Bruce to have a better understanding of what they were looking at. Mr. Townsend noted he would invite Mr. Case to the upcoming grant kickoff meeting with Ms. Melanie Holthaus, HPD Grant Manager on Thursday, February 20, 2020 at 11:00 a.m. No official action was required or taken.

Chairperson Street asked Mr. Russell Brown to make a full report at the March 10, 2020 meeting regarding this year's calendar sales. No official action was required or taken.

Chairperson Street announced the Historic Preservation education event has been postponed until June or July since the commission meeting room will be in use by the Board of Elections for the Presidential Preference Primary and 2020 General Primary Election. The Chair requested Mrs. Sarah Moore to begin collecting information on local cemeteries as to when their annual "Decoration Day" is held that may be compiled into a report as part of our education event. No other official action was required or taken.

Chairperson Street brought the members who were absent at last month's meeting up-to-date on the extension provided to Mr. Orion Kroulek, CEO of Cumberland Applied Research Associates, Inc. (CARA) seeking \$6,612.00 additional funds to complete 169 resources located within the City of Trenton. The Chair noted we asked the County and City to approve these additional resources in order for the entire City's survey work to be compiled into one single historic survey report compared to two survey reports completed over different timeframes. No other official action was required or taken.

Chairperson Street announced we have received award notification for the Georgia Heritage Grant application originally applied for to the Georgia Historic Preservation Division (HPD) on June 28, 2019. The HPD announced the award to the HPC on December 18, 2019 for an award amount of \$20,000. These funds are designated to begin work on the old courthouse's roof substructure. Mr. Townsend noted he would proceed to issue a request for proposal document to begin collecting proposals to present to the Board of Commissioners on this project after we (the HPC) receive a notice to proceed from HPD's grant manager Ms. Melanie Holthaus. No official action was required or taken.

Chairperson Street announced that "Don, William and I (Donna) submitted the grant application on January 30, 2020 for phase two of the historic survey of New England (North Dade). The Board of Commissioners approved resolution (R-06-20) at their last regular commission meeting on January 2, 2020. This is a joint resolution between the County and City of Trenton to authorize the Trenton-Dade County Historic Preservation Commission to submit an application for 2020 certified local government (CLG) historic resources survey and planning grant to begin phase 2. Phase 2 would commence toward north Dade and begin in New England headed northward to Wildwood, Georgia. Depending on the estimated costs associated with phase 2, it may be necessary to divide the northern portion of Dade County into two separate phases. Mr. Chris Howell worked on a map that will contain possible historic structures that qualify for entry into the State's GNAHRGIS system. Mr. Townsend noted the City of Trenton did approve the joint resolution at their monthly meeting. No official action was required or taken.

Chairperson Street noted in order to proceed with a grant application for the Southern Company – Georgia Power Company Community grant program it would be advisable to perform an energy assessment of the old courthouse building since the plans have been provided by Mr. Bruce Case. This may expedite a future grant application to replace the HVAC system in the building. At the January 14th meeting Mr. William Back agreed to contact Ms. Bentina Terry who works for the Southern Company's Economic Development division to request her assistance with this evaluation. No official action was required or taken.

NEW BUSINESS

Chairperson Street called for any new business. Hearing no further business to discuss, the Chair announced the next regularly scheduled meeting of the Trenton - Dade County Historic Preservation Commission would take place on Tuesday, March 10, 2020 at 2:00 p.m. to be held in the private conference room inside the County Commissioners' office located inside the Dade County Administrative Building, since early voting will have begun and the public meeting room will not be available.

The Chair called for a motion to adjourn, whereas Commissioner Sarah Moore moved to adjourn the meeting, and Commissioner Rex Blevins seconded the motion. The Chair gavelled the meeting adjourned at 3:09 p.m.

Respectfully submitted as recorded,

Mr. Don Townsend, Recording Clerk to the
Trenton-Dade County Historic Preservation Commission
and County Clerk to the Board of Commissioners of
Dade County, Georgia