



TRENTON-DADE

HISTORIC PRESERVATION COMMISSION

REGULAR MEETING

Tuesday, February 12, 2019 at 2:00 p.m.

Commissioners' Public Meeting Room
Dade County Government Administrative Building
71 Case Avenue, Room 259
Trenton, Georgia 30752

MINUTES

This document is tentative until ratified and approved by the Historic Preservation Commission; and therefore shall not be binding on the county or any officer.

Scheduled date for ratification: March 12, 2019

CALL TO ORDER

Chairperson Donna Street called the meeting to order at 2:03 p.m.

ROLL CALL ~ COMMISSION MEMBERS

Donna Street, Chairperson	PRESENT	County Representative
Audrey Clark, Vice Chair	PRESENT	City Representative
Rex Blevins	PRESENT	County Representative
Sarah Moore	PRESENT	County Representative
Cindy Richie	PRESENT	City Representative

Chairperson Donna Street announced a quorum of Commission members present, and therefore a legal meeting was called to order and in session.

EX OFFICIO MEMBERS IN ATTENDANCE

Ted Rumley, County Executive	ABSENT	<i>Ex-officio member for Dade County</i>
Alex Case, Mayor of Trenton	ABSENT	<i>Ex-officio member for City of Trenton</i>

COUNTY STAFF IN ATTENDANCE

Don Townsend, Clerk to the Board of Commissioners	PRESENT
Brian Wooten, County Communications	PRESENT

READING OF MINUTES

Chairperson Donna Street announced the reading of the minutes from the previous regular meeting of the Trenton-Dade County Historic Preservation Commission (HPC) held on January 8, 2019 would not be necessary since all commissioners' were provided an electronic copy of the minutes prior to today's meeting. The Chair called for any corrections to the minutes, hearing none she entertained a motion to accept the minutes as presented by Mr. Don Townsend, Recording Secretary of the HPC. Commissioner Mrs. Sarah Moore moved to approve the minutes as presented, and Mrs. Cindy Richie seconded the motion on the floor. The Chair called for approval of the minutes by polling each Commissioner whereas the board unanimously approved the minutes as recorded:

Motion made by: Mrs. Sarah Moore
Seconded by: Mrs. Cindy Richie
Those voting in favor: 5 – Blevins, Clark, Moore, Richie, Street
Those opposed: 0 – N/A
Decision: Passed by unanimous vote

APPEARANCES

There were no appearances at today's meeting.

UNFINISHED BUSINESS

At the January 8, 2019 meeting Chairperson Street appointed a committee of herself and Mr. William Back to work on the Certificate of Appropriateness (COA) application to propose to the HPC for their consideration before posting online to the public. No official action was required or taken.

Chairperson Street announced Mr. Bruce Case, a local architect and owner/operator of Construction Consultants, visited the old historic courthouse on January 15, 2019 as requested by Mr. Ted Rumley, County Executive and Chairperson of the Board of Commissioners of Dade County, Georgia. Mr. Case agreed to inspect the old courthouse and provide an estimate on preparing official drawings to propose a plan of budgeted phases to restore the infrastructure and restoration of the historic building. Mr. Don Townsend noted he has received this proposal and is requesting two additional proposals from other qualified architects to move this project before the governing authority for their consideration of approval at the March 7, 2019 regular meeting. No official action was required or taken.

Chairperson Street stated the sidewalk in front of the building was complete and called upon Mr. Townsend to make a report regarding the exterior wall repairs. He noted the gentleman's (who hit the wall with his vehicle) insurance company paid the County yesterday (Monday, February 11th) and our staff has scheduled the contractor to begin repairs within the next three weeks as weather permits. No official action was required or taken.

Chairperson Street reported on the capital fund raising projects and asked Mr. Townsend, Mrs. Audrey Clark and Mr. Rex Blevins to hold a meeting immediately following today's HPC regular meeting to determine the exact number of windows remaining for purchase in the old courthouse building. No official action was required or taken.

Chairperson Street stated this year's historical calendar sales has been more sluggish than the prior year. Mrs. Audrey Clark suggested the calendars be prepared in September and ready to sell by October 15th of each year to allow for stocking-stuffer sales during the Christmas season. Ms. Street and Mr. Brian Wooten noted they had the upcoming three years of pictures selected to begin working on the 2020 and 2021 calendars. One calendar will focus on current and past church buildings and the other will focus on old school buildings and their historical significance of their locations. No official action was required or taken.

The Chair called upon Mr. Wooten to update the board on the communication efforts of the HPC and reminded the commissioners he still needs historic pictures and stories to begin placing on the County's website to better promote the HPC programs. No official action was required or taken.

Chairperson Street reported the Trenton-Dade County Historic Preservation Commission has been approved as a Certified Local Government (CLG) by the Georgia Department of Natural Resources Historic Preservation Division (GDNR-HPD). The application was then submitted to the United State Department of the Interior's National Parks Service who reviewed the submission and concurred the Trenton-Dade County HPC be certified under the provision of Section 101(c) of the National Preservation Act recorded as of January 31, 2019 signed by Ms. Megan J. Brown, Chief, State, Tribal, Local, Plans and Grants Division of the National Park Service. Mr. Townsend noted that we received congratulation from Mrs. Sarah Rogers, Certified Local Government Coordinator of GDNR-HPD and Mr. David Banks, Acting Historic Preservation Planning Program Manager of State, Tribal and Local Plans and Grants of the National Park Service. No official action was required or taken.

Chairperson Street also reported as a result of the Trenton-Dade County Historic Preservation Commission being approved as a Certified Local Government (CLG), now allowed the HPC to apply for CLG grants offered this cycle. The HPC's grant application was submitted on time by the deadline of February 1, 2019. Ms. Street thanked those who assisted the completion of this application and their hours will qualify toward the in-kind matching grant funds, along with the hours of each board member over the process of completing the survey of historic properties within the boundaries of the City of Trenton. No official action was required or taken.

Chairperson Street reviewed the other grant opportunities listed on the agenda. No official action was required or taken.

NEW BUSINESS

Chairperson Street advised the group that Mr. William Back requested a legal review of the HPC's bylaws be performed by the County Attorney, Mr. Robin Rogers. Following his review Mr. Rogers provided a list of comments and recommendations back to this commission for consideration. Mr. Townsend reviewed each comment/suggestion whereas the HPC approved

of each change submitted. A list of these comments/suggestions has been included behind these minutes to be made part of the official record, along with a copy of the updated HPC Bylaws document. Chairperson Street proposed the amended bylaws for adoption. Mr. Rex Blevins moved to approve the amended bylaws for adoption, Mrs. Sarah Moore seconded the motion. The Chair called for any further discussion, hearing none the Chair called for approval of the amended bylaws by polling each Commissioner whereas the board unanimously agreed to approve the bylaws as recorded:

Motion made by: Mr. Rex Blevins
Seconded by: Mrs. Sarah Moore
Those voting in favor: 5 – Blevins, Clark, Moore, Richie, Street
Those opposed: 0 – N/A
Decision: Passed by unanimous vote

Chairperson Street called for any new business. Hearing no further business to discuss, the Chair announced the next regularly scheduled meeting of the Trenton - Dade County Historic Preservation Commission would take place on Tuesday, March 12, 2019 at 2:00 p.m. to be held here inside the Commissioners' Meeting Room.

The Chair then declared the meeting adjourned at 4:00 p.m.

Respectfully submitted as recorded,

Don Townsend, Clerk to the Commission