



TRENTON-DADE

HISTORIC PRESERVATION COMMISSION

REGULAR MEETING

Tuesday, March 12, 2019 at 2:00 p.m.

Commissioners' Public Meeting Room
Dade County Government Administrative Building
71 Case Avenue, Room 259
Trenton, Georgia 30752

MINUTES

This document is tentative until ratified and approved by the Historic Preservation Commission; and therefore shall not be binding on the county or any officer.

Scheduled date for ratification: April 9, 2019

CALL TO ORDER

Chairperson Donna Street called the meeting to order at 2:00 p.m.

ROLL CALL ~ COMMISSION MEMBERS

Donna Street, Chairperson	PRESENT	County Representative
Audrey Clark, Vice Chair	PRESENT	City Representative
Rex Blevins	PRESENT	County Representative
Sarah Moore	PRESENT	County Representative
Cindy Richie	PRESENT	City Representative

Chairperson Donna Street announced a quorum of Commission members present, and therefore a legal meeting was called to order and in session.

EX OFFICIO MEMBERS IN ATTENDANCE

Ted Rumley, County Executive	PRESENT	<i>Ex-officio member for Dade County</i>
Alex Case, Mayor of Trenton	ABSENT	<i>Ex-officio member for City of Trenton</i>

COUNTY STAFF IN ATTENDANCE

Don Townsend, Clerk to the Board of Commissioners	PRESENT
Brian Wooten, County Communications	ABSENT

APPROVAL OF AGENDA

Chairperson Donna Street called for any changes to the agenda. Ms. Street recommended adding "County-City Funding" under new business. The Chair called for any additional changes, hearing none the Chair called for a motion to approve the agenda as amended. Commissioner Mr. Rex Blevins moved to approve the agenda as amended, and Mrs. Sarah Moore seconded the motion on the floor. The Chair called for approval of the agenda as amended by polling each Commissioner whereas the board unanimously approved the agenda as amended:

Motion made by: Mr. Rex Blevins
Seconded by: Mrs. Sarah Moore
Those voting in favor: 5 – Blevins, Clark, Moore, Richie, Street
Those opposed: 0 – N/A
Decision: Passed by unanimous vote

READING OF MINUTES

Chairperson Donna Street announced the reading of the minutes from the previous regular meeting of the Trenton-Dade County Historic Preservation Commission (HPC) held on February 12, 2019 would not be necessary since all commissioners' were provided an electronic copy of the minutes prior to today's meeting. The Chair called for any corrections to the minutes, hearing none she entertained a motion to accept the minutes as presented by Mr. Don Townsend, Recording Secretary of the HPC. Commissioner Mr. Rex Blevins moved to approve the minutes as presented, and Mrs. Cindy Richie seconded the motion on the floor. The Chair called for approval of the minutes by polling each Commissioner whereas the board unanimously approved the minutes as recorded:

Motion made by: Mr. Rex Blevins
Seconded by: Mrs. Cindy Richie
Those voting in favor: 5 – Blevins, Clark, Moore, Richie, Street
Those opposed: 0 – N/A
Decision: Passed by unanimous vote

CERTIFICATE OF APPROPRIATENESS APPLICATIONS

There were no applications presented or decisions pending at today's meeting.

UNFINISHED BUSINESS

At the January 8, 2019 meeting Chairperson Street appointed a committee of herself and Mr. William Back to work on the Certificate of Appropriateness (COA) application to propose to the HPC for their consideration before posting online to the public. Chairperson Street reported they were not able to work on this project since we were working on completing the bylaws, rules of procedure, CLG certification application and the CLG grant application to perform another historical survey of the City of Trenton. Ms. Street noted they would continue working on the

certificate of appropriateness application over the next thirty (30) days and make a report to this board on April 9, 2019. No official action was required or taken.

Chairperson Street called on Mr. Don Townsend to report on the search for an architect. Mr. Townsend noted he was working on release of a request for qualification (RFQ) in search of a qualified individual or firm to produce a set of scale drawings of the old courthouse building. Additionally, we are requesting an architect/engineer to produce: exact measurements of the entire interior space for all three floors; meet with City of Trenton Building Inspector for plan reviews; research and design toilet layout (to include one ADA restroom); prepare plans, detailed schedules and elevation drawings; review structure of existing floors and ceilings; review existing Mechanical, Electrical and Plumbing conditions; prepare landscape plan and exterior lighting details; and to provide future contract administration during construction. Mr. Townsend stated an RFQ was scheduled to be released tomorrow (Wednesday, March 13, 2019) and would be due on Wednesday, March 27, 2019 by 10:00 a.m. whereas those proposals would be tabulated and provided to the Board of Commissioners for consideration of their approval at the next regularly scheduled commission meeting to be held on Thursday, April 4, 2019. A copy of this request for qualifications is inserted behind these minutes and made part of the official record. No official action was required or taken.

Chairperson Street called upon Mr. Ted Rumley to make a report regarding the exterior wall repairs. He noted the gentleman's (who hit the wall with his vehicle) insurance company paid the County on Monday, February 11, 2019 and we hired a contractor to complete the work on the Southside of the courthouse lawn. Since this gentleman's insurance company's payment was only collected to correct damages to the wall, we were unable to fix the western wall at the same time. Mr. Rumley stated he would attempt to contact the contractor to fix the western wall within the month. No official action was required or taken.

Chairperson Street reported on the capital fund raising projects by calling on Mr. Townsend, Mrs. Audrey Clark and Mr. Rex Blevins to make a report on their meeting. Mr. Townsend stated the committee met immediately following last month's HPC regular meeting to determine the exact number of windows remaining for purchase in the old courthouse building. Since that time we have verified each payment to the source, and back to the excel spreadsheet that displays the availability of twenty-four (24) windows for purchase. Of those windows eight (8) windows are currently reserved for specific purposes e.g. designation by the HPC of former elected officials collectively represented i.e. former Sheriffs', Probate Judges', District Attorneys', Superior Court Clerks', Tax Commissioners' (Treasurers') and two other windows being considered for purchase by individual families. Chairperson Street thanked the committee for their hard work. No official action was required or taken.

Chairperson Street stated this year's historical calendar sales income continues to trickle in, but we may need to consider selling for half-price soon. Mr. Russell Brown, Treasurer of the Dade County Historical Society, provided a report reflecting a profit of \$600 on this year's calendar sales. No official action was required or taken.

The Chair announced Mr. Brian Wooten was out of town at his daughter's recital, but would be back next month to make a report. No official action was required or taken.

Chairperson Street reported our Certified Local Government (CLG) grant application was submitted on time by the deadline of February 1, 2019. Award notification from the State may come prior to our next meeting in April. No official action was required or taken.

Chairperson Street reviewed the other grant opportunities listed on the agenda. It was recommended that on the Tourism Product Development (aka "TPD") grants we may want to focus on 'signage' until we are able to get inside the old courthouse and make future request at that time. Signage may include directions to historical sites and/or future historic trails that may be developed over time. Mr. William Back agreed to assist with this grant in concert with other local not-for-profit groups that may be able to focus exact needs on existing timelines already under consideration. No official action was required or taken.

Finally, Chairperson Street discussed a new grant opportunity provided by the National Park Service (NPS) accepting proposals for Historic Revitalization Subgrant Program (HRSP). At first review this sounded like the perfect grant for our HPC to apply for up to \$750,000 funding to restore the old courthouse building. However, there's a couple of catch 22's that would prevent us from expensing the funds on our projects. Therefore, we contacted Mrs. Sarah Rogers with GDNR-HPD who advised us the State HPD office actually applied for this grant from NPS and if approved our HPC would qualify to apply for funding through their grant cycle. Therefore, we should have more detailed information about the State's HPD grant at our April meeting to determine if we will choose to make an application or not. Chairperson Street proposed the Trenton-Dade County Historic Preservation Commission apply for the HRSP next December 2019 if funds are made available through the NPS. Mrs. Cindy Richie moved to approve applying for the HRSP grant for the 2020 cycle, Mrs. Sarah Moore seconded the motion. The Chair called for any further discussion, hearing none the Chair called for approval of making a grant application for HRSP funding in December 2019 by polling each Commissioner whereas the board unanimously agreed to approve the grant application as recorded:

Motion made by: Mrs. Cindy Richie
Seconded by: Mrs. Sarah Moore
Those voting in favor: 5 – Blevins, Clark, Moore, Richie, Street
Those opposed: 0 – N/A
Decision: Passed by unanimous vote

NEW BUSINESS

Chairperson Street called upon Mr. Ted Rumley as Chairman of the Board of Commissioners to commit to dedication of SPLOST funding to begin restoration efforts of the old courthouse building. Mr. Rumley noted that SPLOST funding was available for this project, but we always prioritize public safety concerns at the top of the list for the welfare of our citizens. Ms. Street thanked both the County and City for all they have accomplished by use of sales tax dollars in our community. The HPC was encouraged to attend the upcoming Board of Commissioners meeting whereas the Architect/Engineering design services RFQ would be on the agenda for the Commissioners' consideration for approval. This would provide the start to get this restoration process moving once again. No official action was required or taken.

Chairperson Street called upon Mr. Don Townsend to make two announcements. Mr. Townsend announced two training opportunities were coming up soon. First, an online webinar was announced by Mrs. Sarah Rogers for a historic preservation training opportunity from the National Trust Community Investment Corporation. Attendance at any of these webinars will count for Historic Preservation Commission training, provided that HPC members are able to show proof of registration and attendance. A copy of this announcement is attached to these minutes. Secondly, the Georgia Statewide Historic Preservation Conference will be held in Rome, Georgia September 18-20, 2019 whereas members may choose to travel down for only one day of the event if you so choose. Registration is now open if you plan on attending then please let Don know or go online yourself and register. Since our HPC is a member of the Georgia Alliance of Preservation Commissions (GAPC) you may qualify for a reduced price in registration. Also, this same group (GAPC) may offer a scholarship for anyone who would like to attend the entire conference and stay overnight. Questions may be directed to Sarah Love at sarah.love@dnr.ga.gov.

Mr. Townsend also noted that County Executive Ted Rumley had received an official letter announcing the 'Lookout Mountain Hotel' (aka Covenant College's Carter Hall) has been officially recognized by the Georgia Department of Natural Resources ~ Historic Preservation Division as the newest listing in the National Register of Historic Places on February 27, 2019. Ms. Street was charged by the HPC with the duty of officially congratulating the President of Covenant College and also to check with him to determine if our local HPC may offer our assistance with a local reception there at Carter Hall to commemorate this auspicious occasion. No official action was required or taken.

Chairperson Street called for any new business. Hearing no further business to discuss, the Chair announced the next regularly scheduled meeting of the Trenton - Dade County Historic Preservation Commission would take place on Tuesday, April 9, 2019 at 2:00 p.m. to be held here inside the Commissioners' Meeting Room.

The Chair then declared the meeting adjourned at 3:50 p.m.

Respectfully submitted as recorded,

Don Townsend, Clerk to the Commission