



# DADE COUNTY BOARD OF COMMISSIONERS WORKSHOP MEETING

Thursday, April 4, 2019  
6:00 p.m.

Board of Commissioner's Public Meeting Room ~ Suite 259  
Dade County Government Administrative Building  
71 Case Avenue  
Trenton, Georgia 30752

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## MINUTES

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*The Board of Commissioners at a regular meeting held on May 2, 2019 unanimously approved this document. Clerical error or Scrivener's error is an error due to a minor mistake or inadvertence and not one that occurs from judicial reasoning or determination. Typographical errors or the unintentional addition or omission of a word, phrase, or figure in writing or copying something on the record are all examples of clerical or scrivener's error. Such an error made was by mistake and not purposely and will be readily remedied without objection. Any such error(s) made is not binding on the county or any officer.*

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Ratified by Commissioner's: May 2, 2019

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### CALL TO ORDER

Chairperson/County Executive Ted M. Rumley called the meeting to order at 6:00 p.m.

### ROLL CALL COMMISSIONERS

Ted Rumley, Chairperson/County Executive	<b>PRESENT</b>
Robert Goff, Vice Chairman/Commissioner (District 3)	<b>PRESENT</b>
Lamar Lowery, Commissioner (District 1)	<b>PRESENT</b>
Phillip Hartline, Commissioner (District 2)	<b>PRESENT</b>
Allan Bradford, Commissioner (District 4)	<b>ABSENT</b>

### COUNTY STAFF

Robin Rogers, County Attorney	<b>PRESENT</b>
Don Townsend, Clerk to the Board of Commissioners	<b>PRESENT</b>
Rebecca Jones, Deputy Clerk	<b>PRESENT</b>

## **WORKSHOP**

1. Approval of agenda **(ADOPTED AS PRESENTED ~ APPROVED UPON ADOPTION OF THE CONSENT AGENDA)**

The Chairman called for any changes to the workshop or regular agenda. Hearing none Chairman Rumley called for approval of the agenda by polling each Commissioner whereas the board unanimously agreed to add the proposed agenda to the consent agenda for final approval during the regular meeting.

2. Approval of previous meeting(s) minutes **(SPREAD ON THE MINUTES UPON ADOPTION OF THE CONSENT AGENDA)**

The Chairman announced the reading from minutes of the March 7, 2019 workshop and regular meetings. The minutes are public record and available for review during normal business hours in the Office of County Clerk located inside the Dade County Commission office in the Administrative building. Chairman Rumley called for approval of the minutes by polling each Commissioner whereas the board unanimously agreed to add all minutes being considered to the consent agenda for final approval during the regular meeting.

3. Review Personnel Status Report **(SPREAD ON THE MINUTES UPON ADOPTION OF THE CONSENT AGENDA)**

Chairman Rumley called for questions or any changes pertaining to the personnel status report. Hearing none Chairman Rumley called for approval of the personnel status report by polling each Commissioner whereas the board unanimously agreed to add this report to the consent agenda for final approval during the regular meeting.

4. Board Appointments and/or Proclamations **(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)**

Chairman Rumley called for any proclamations. Chairman Rumley proclaimed the week of April 15-18, 2019 as Georgia's Manufacturing Appreciation week. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this proclamation by polling each Commissioner whereas the board unanimously agreed to add the proclamation to the consent agenda for final approval during the regular meeting. A copy of this proclamation is attached to these minutes and made a part of the official record.

Chairman Rumley called for any proclamations. Chairman Rumley proclaimed the week of May 5-11, 2019 as Respect for Law week. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this proclamation by polling each Commissioner whereas the board unanimously agreed to add the proclamation to the consent agenda for final approval during the regular meeting. A copy of this proclamation is attached to these minutes and made a part of the official record.

Chairman Rumley called for any proclamations. Chairman Rumley proclaimed the month of April 2019 as National Donate Life month. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this proclamation by polling each Commissioner whereas the board unanimously

agreed to add the proclamation to the consent agenda for final approval during the regular meeting. A copy of this proclamation is attached to these minutes and made a part of the official record.

Chairman Rumley called for any proclamations. Chairman Rumley proclaimed the month of April 2019 as Confederate History month. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this proclamation by polling each Commissioner whereas the board unanimously agreed to add the proclamation to the consent agenda for final approval during the regular meeting. A copy of this proclamation is attached to these minutes and made a part of the official record.

Chairman Rumley called for any proclamations. Chairman Rumley proclaimed April 13, 2019 as Dade County Festival of Life day. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this proclamation by polling each Commissioner whereas the board unanimously agreed to add the proclamation to the consent agenda for final approval during the regular meeting. A copy of this proclamation is attached to these minutes and made a part of the official record.

5. Approval of SPLOST / Capital Equipment (if any)

a. Architectural & Engineering Design Services – Historic Courthouse (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

The Board was petitioned to obtain architectural and engineering services to prepare plans for the restoration of the Historic Courthouse project from the lowest bidder, Bruce Case, Architect, in the amount of \$23,994. Chairman Rumley called for approval of this SPLOST expense by polling each Commissioner whereas the board unanimously agreed to add this expense to the consent agenda for final approval during the regular meeting.

b. AEDs – Parks & Recreation (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

The Board of Commissioners was petitioned to purchase three (3) AEDs from SRT Safety in the amount of \$4,608. Chairman Rumley called for approval of this SPLOST expense by polling each Commissioner whereas the board unanimously agreed to add this expense to the consent agenda for final approval during the regular meeting.

c. Bullet Proof Vests – Sheriff's Office (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

The Board of Commissioners was petitioned to purchase twenty-four (24) bullet proof vests from GT Distributors, Inc. in the amount of \$19,392. Chairman Rumley called for approval of this SPLOST expense by polling each Commissioner whereas the board unanimously agreed to add this expense to the consent agenda for final approval during the regular meeting.

d. Lookout Lake Dam Remediation – Public Works **(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)**

The Board was petitioned to obtain professional services for dam modification construction plan development from Stantec Consulting Services in the amount of \$148,500. Chairman Rumley called for approval of this SPLOST expense by polling each Commissioner whereas the board unanimously agreed to add this expense to the consent agenda for final approval during the regular meeting.

6. First Tryon Advisors – Comprehensive Financial Assessment **(INFORMATION ONLY)**

Mr. Tom Woodward, First Tyron Advisors, presented the Board of Commissioners with a comprehensive financial assessment proposal. This was for informational purposes only and no poll was taken. No other official action was required to be taken.

7. Friends of the Future Dade County Animal Shelter **(INFORMATION ONLY)**

There was no one present at the meeting to approach the Board. Chairman Rumley removed this item from the agenda.

8. Ordinance No. 04-04-19 – Establishment of Broadband Ready Community **(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)**

Chairman Rumley recommended passage of Ordinance No. 04-04-19 to establish a broadband ready community. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of the proposed ordinance by polling each Commissioner whereas the board unanimously agreed to add the ordinance to the consent agenda as the second and final reading. A copy of this ordinance is attached to these minutes and made a part of the official record.

9. Resolution (R-18-19): Dade Parks & Recreation Ballfield Reservation/Rental Policy **(TABLED)**

Chairman Rumley for the second month in a row recommended tabling resolution (R-18-19) creating the Dade Parks & Recreation ballfield reservation/rental policy. No official poll was taken. Presently, no other official action was required to be taken.

10. United States Census Bureau – 2020 Census Tracts & Block Groups **(INFORMATION ONLY)**

Discussion of the 2020 United States census dates and process. This was for informational purposes only and no poll was taken. No other official action was required to be taken. A copy of the budget timeline is attached to these minutes and made a part of the official record.

11. FY2020 Budget Planning Cycle **(INFORMATION ONLY)**

Discussion of the proposed timeline of the FY2020 budget process. This was for informational purposes only and no poll was taken. No other official action was required to be taken. A copy of the budget timeline is attached to these minutes and made a part of the official record.

12. Mayo Clinic – Kevin Michalek **(INFORMATION ONLY)**

Kevin Michalek presented to the Board of Commissioners the Attentive Health & Wellness plan. This was for informational purposes only and no poll was taken. No other official action was required to be taken. A copy of the budget timeline is attached to these minutes and made a part of the official record.

Chairman Rumley called for any additional business to come before the Commission during the work session, hearing none the Chair recessed the workshop meeting at 7:19 p.m. to prepare for the regular meeting to begin.

Respectfully submitted as recorded,

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Don Townsend, Clerk to the Commission

Attest:

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Rebecca Jones, Deputy Clerk



# DADE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING

**Thursday, April 4, 2019**

7:00 p.m. (or following recess from Work Session)

Board of Commissioner's Public Meeting Room ~ Suite 259  
Dade County Government Administrative Building  
71 Case Avenue  
Trenton, Georgia 30752

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## MINUTES

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Ratified by Commissioner's: May 2, 2019

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### **CALL TO ORDER**

Chairperson/County Executive Ted M. Rumley called the meeting to order at 7:28 p.m.

### **ROLL CALL ~ COMMISSIONERS**

Ted Rumley, Chairperson/County Executive	<b>PRESENT</b>
Robert Goff, Vice Chairman/Commissioner (District 3)	<b>PRESENT</b>
Lamar Lowery, Commissioner (District 1)	<b>PRESENT</b>
Phillip Hartline, Commissioner (District 2)	<b>PRESENT</b>
Allan Bradford, Commissioner (District 4)	<b>ABSENT</b>

The Chairman announced a quorum of Commissioners present, and therefore a legal meeting was called to order and in session.

### **COUNTY STAFF**

Robin Rogers, County Attorney	<b>PRESENT</b>
Don Townsend, Clerk to the Board of Commissioners	<b>PRESENT</b>
Rebecca Jones, Deputy Clerk	<b>PRESENT</b>

## **INVOCATION**

Mr. Robert Goff, Vice Chairman/Commissioner

## **PLEDGE OF ALLEGIANCE**

Recited in unison

## **ADMINISTRATIVE REPORTS**

*The following monthly reports are verbally made at each regular monthly commission meeting by each respective Commissioner. Comments made and/or administrative reports are not transcribed nor made a part of this record.*

Commissioner's reports were provided:

- Lamar Lowery reported information regarding the following departments:
  - Animal Control
  - Board of Assessor & Equalization
  - Budget
  - Building and Property
  - Building Maintenance
  - Emergency Services ~ E-911, EMS, EMA
  - Fire Departments – North Dade & Trenton
  - Maintenance Shop
  - Roads – District 1
- Phillip Hartline reported information regarding the following departments:
  - Alcoholic Beverage Control
  - Budget
  - Code Enforcement
  - Extension Agency (UGA Extension/4-H)
  - Fire Departments – Davis & New Home
  - Parks & Recreation
  - Public Transportation
  - Roads – District 2
  - Soil Conservation
- Robert Goff reported information regarding the following departments:
  - Board of Elections
  - Budget
  - Communications & Marketing
  - Financial
  - Fire Departments – South Dade
  - Information Technology (Network)
  - Human Resources
  - Roads – District 3
  - Senior Citizens Center
- Allan Bradford reported information regarding the following departments:
  - Budget
  - Department of Family Children Services
  - Fire Departments – New Salem & West Brow
  - Historic Preservation
  - Public Health
  - Public Library
  - Roads – District 4
  - Sanitation
  - Transfer Station & Recycling Center

## **COUNTY EXECUTIVE'S REPORT**

- Ted Rumley provided a State of County monthly report:
  - Administration
  - Board Appointments
  - Budget
  - City of Trenton liaison
  - Constitutional Officers' liaison
  - Courts & Judicial Administration
  - Department of Juvenile Justice
  - Economic Development
  - Fire Administration & Departments
  - Historic Preservation Commission
  - Legislative Affairs (Georgia General Assembly)
  - Public Works

## **APPEARANCES**

- Mrs. Marshana Sharp – Dade County Public Library
- Mrs. Alison Henderson – UGA Extension Dade County
- Ms. Donna Street – Historic Preservation Commission & Historical Society
- William Back – Industrial Development Authority

## **FISCAL REPORTS**

Mr. Don Townsend, Chief Financial Officer verbally reported the financial status of Dade County and filed a monthly financial report with each Commissioner. A copy of this report is attached to these minutes and made a part of the official record.

### Adoption of the Financial Report (Adopted)

**Motion made by:** Commissioner Robert Goff  
**Seconded by:** Commissioner Phillip Hartline  
**Those voting in favor:** 4 – Goff, Hartline, Lowery, Rumley  
**Those opposed:** 0 – N/A  
**Decision:** Passed by unanimous vote

## **LEGAL MATTERS**

Mr. Robin Rogers, County Attorney noted no official actions to be reported.

## **UNFINISHED BUSINESS**

There was no unfinished business to discuss or take action upon.

## **NEW BUSINESS**

## **CONSENT AGENDA**

*All matters listed on the Consent Agenda are considered routine by the County Commission and will be enacted by one motion. No separate discussion will take place on these items. If discussion of any Consent Agenda item is desired, the item will be moved to the Regular Meeting Agenda under New Business for separate consideration.*



Adoption of the Consent Agenda

**Motion made by:** Commissioner Lamar Lowery  
**Seconded by:** Commissioner Robert Goff  
**Those voting in favor:** 4 – Goff, Hartline, Lowery, Rumley  
**Those opposed:** 0 – N/A  
**Decision:** Passed by unanimous vote

**CITIZENS' PARTICIPATION**

- Mr. John Huffman

**EXECUTIVE SESSION**

No Executive Session was required.

**ADJOURNMENT**

**Motion made by:** Commissioner Robert Goff  
**Seconded by:** Commissioner Phillip Hartline  
**Those voting in favor:** 4 – Goff, Hartline, Lowery, Rumley  
**Those opposed:** 0 – N/A  
**Decision:** Passed by unanimous vote

There being no further business Chairman Rumley gaveled the meeting adjourned at 8:31 p.m.

Respectfully submitted as recorded,

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Don Townsend, Clerk to the Commission

Attest:

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Rebecca Jones, Deputy Clerk