



# TRENTON-DADE

HISTORIC PRESERVATION COMMISSION

## REGULAR MEETING

**Tuesday, April 9, 2019 at 2:00 p.m.**

Commissioners' Public Meeting Room  
Dade County Government Administrative Building  
71 Case Avenue, Room 259  
Trenton, Georgia 30752

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## MINUTES

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This document is tentative until ratified and approved by the Historic Preservation Commission; and therefore shall not be binding on the county or any officer.

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Scheduled date for ratification: April 9, 2019

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### **CALL TO ORDER**

Chairperson Donna Street called the meeting to order at 2:01 p.m.

### **ROLL CALL ~ COMMISSION MEMBERS**

Donna Street, Chairperson	<b>PRESENT</b>	County Representative
Audrey Clark, Vice Chair	<b>PRESENT</b>	City Representative
Rex Blevins	<b>PRESENT</b>	County Representative
Sarah Moore	<b>PRESENT</b>	County Representative
Cindy Richie	<b>PRESENT</b>	City Representative

Chairperson Donna Street announced a quorum of Commission members present, and therefore a legal meeting was called to order and in session.

### **EX OFFICIO MEMBERS IN ATTENDANCE**

Ted Rumley, County Executive	<b>PRESENT</b>	<i>Ex-officio member for Dade County</i>
Alex Case, Mayor of Trenton	<b>ABSENT</b>	<i>Ex-officio member for City of Trenton</i>

### **COUNTY STAFF IN ATTENDANCE**

Don Townsend, Clerk to the Board of Commissioners	<b>PRESENT</b>
William Back, Executive Director of Economic Development	<b>PRESENT</b>

## **APPROVAL OF AGENDA**

Chairperson Donna Street called for any changes to the agenda, hearing no changes the Chair called for a motion to approve the agenda as presented. Commissioner Sarah Moore moved to approve the agenda, and Commissioner Audrey Clark seconded the motion on the floor. The Chair called for approval of the agenda by polling each Commissioner whereas the board unanimously approved the agenda as presented:

**Motion made by:** Mrs. Sarah Moore  
**Seconded by:** Mrs. Audrey Clark  
**Those voting in favor:** 5 – Blevins, Clark, Moore, Richie, Street  
**Those opposed:** 0 – N/A  
**Decision:** Passed by unanimous vote

## **READING OF MINUTES**

Chairperson Donna Street announced the reading of the minutes from the previous regular meeting of the Trenton-Dade County Historic Preservation Commission (HPC) held on March 12, 2019 would not be necessary since all commissioners' were provided an electronic copy of the minutes prior to today's meeting. The Chair called for any corrections to the minutes, hearing none she entertained a motion to accept the minutes as presented by Mr. Don Townsend, Recording Secretary of the HPC. Commissioner Sarah Moore moved to approve the minutes as presented, and Commissioner Rex Blevins seconded the motion on the floor. The Chair called for approval of the minutes by polling each Commissioner whereas the board unanimously approved the minutes as recorded:

**Motion made by:** Mrs. Sarah Moore  
**Seconded by:** Mr. Rex Blevins  
**Those voting in favor:** 5 – Blevins, Clark, Moore, Richie, Street  
**Those opposed:** 0 – N/A  
**Decision:** Passed by unanimous vote

## **CERTIFICATE OF APPROPRIATENESS APPLICATIONS**

There were no applications presented or decisions pending at today's meeting.

## **UNFINISHED BUSINESS**

Chairperson Donna Street called upon each Commissioner to begin thinking about our 20/20 Vision for Historic Preservation in Dade County, and our opportunity to give recommendations to the Dade County Board of Commissioners for the upcoming special purpose local option sales tax (SPLOST) referendum that may occur in early 2020. No official action was required or taken.

At the January 8, 2019 meeting Chairperson Street appointed a committee of herself and Mr. William Back to work on the Certificate of Appropriateness (COA) application to propose to the HPC for their consideration before posting online to the public. Chairperson Street reported Mr.

Back has create a sample COA application form that each Commissioner needs to review over the next month to report back any amendments or recommendations. Furthermore, the Chair and Mr. Back recommended that one building/structure in both the City and County should be identified as a 'test' case to work out the details of how to process an application for certificate of appropriateness. The members agreed the Odd Fellows Building currently owned by Mr. Wayne Bice and Redding-Wallen House, owned by Mr. Johnny Wallen, located on Pope Creek Road (originally known as "Creek Road") both may be used as prime historic properties as our first test cases. The Chair then laid the proposed COA application on the table for thirty days for further study and discussion at next month's regular meeting. No other official action was taken.

Chairperson Street called on Mr. Don Townsend to report on the search for an Architect. Mr. Townsend noted a request for qualification (RFQ) in search of a qualified individual or firm to produce a set of scale drawings of the old courthouse building was published after last month's HPC meeting. The County received six proposals whereas Mr. Bruce Case had the lowest and best bid approved by the Dade County Board of Commissioners on April 4, 2019 for a cost of \$23,994. Mr. Case submitted a tentative schedule for Architectural & Engineering documents that is herein inserted behind these minutes and made part of the official record. These documents include: exact measurements of the entire interior space for all three floors; meet with City of Trenton Building Inspector for plan reviews; research and design toilet layout (to include one ADA restroom); prepare plans, detailed schedules and elevation drawings; review structure of existing floors and ceilings; review existing Mechanical, Electrical and Plumbing conditions; prepare landscape plan and exterior lighting details; and to provide future contract administration during construction. No official action was required or taken.

Chairperson Street called upon Mr. Ted Rumley to make a report regarding the exterior wall repairs. He noted the contract to make the repairs had been let, and work should commence any day now. No official action was required or taken.

Chairperson Street reported on the capital fund raising projects by calling on Mr. Townsend who reported the availability of twenty-four (24) windows for purchase. Of those windows eight (8) windows are currently reserved for specific purposes e.g. designation by the HPC of former elected officials collectively represented i.e. former Sheriffs', Probate Judges', District Attorneys', Superior Court Clerks', Tax Commissioners' (Treasurers') and two other windows being considered for purchase by individual families. Chairperson Street thanked the committee for their hard work. No official action was required or taken.

Chairperson Street stated this year's historical calendar sales have really declined so we've made the decision to reduce the price of each calendar from \$10 to only \$5 apiece. Mr. Russell Brown, Treasurer of the Dade County Historical Society, provided a report reflecting a profit of nearly \$1,000 on this year's calendar sales. No official action was required or taken.

The Chair called upon Mr. Brian Wooten who did not have any report to make at the present time. No official action was required or taken.

Chairperson Street reported our Certified Local Government (CLG) grant application to conduct an archeological survey of Trenton was submitted on time by the deadline of February 1, 2019. We are still awaiting award notification from the State which may come at any time now. No official action was required or taken.

Chairperson Street reviewed the other grant opportunities listed on the agenda. It was recommended that on the Tourism Product Development (aka "TPD") grants we may want to focus on 'signage' until we are able to get inside the old courthouse and make future request at that time. Signage may include directions to historical sites and/or future historic trails that may be developed over time. Mr. William Back agreed to assist with this grant in concert with other local not-for-profit groups i.e. Scenic Dade who may be able to focus potential funds on existing timelines already under consideration. Mr. Townsend agreed with Mr. Back that we need to encourage various groups in Dade County to apply for these funds; otherwise, no funds will come to Dade County. Various tourism projects were discussed including efforts to expand the new Trenton signage and some type of resource guide support patronizing Dade County businesses that may be handed to new residents moving into Dade County (via real-estate agents). No official action was required or taken.

Finally, Chairperson Street discussed a new grant opportunity provided by the National Park Service (NPS) accepting proposals for Historic Revitalization Sub-grant Program (HRSP). The Trenton-Dade County Historic Preservation Commission is awaiting announcement from the GDNR-Historic Preservation Division regarding a similarly funded grant to restore the old courthouse building. No official action was required or taken.

## **NEW BUSINESS**

Chairperson Street recommended the creation of an agenda for public informational meetings to discuss Historic Preservation initiatives in order to better educate our local community, and hopefully build common goals among our citizens relating to historic preservation. Commissioner Cindy Richie provided the title: "Your Future, Our Past". Everyone agreed to begin brainstorming about this idea and report back our ideas in thirty days to propose a series of meetings beginning Fall 2019. No official action was required or taken.

Chairperson Street called upon Mr. Don Townsend to make two announcements. Mr. Townsend announced two training opportunities were coming up soon. First, an online webinar was announced by Mrs. Sarah Rogers for a historic preservation training opportunity from the National Trust Community Investment Corporation. Attendance at any of these webinars will count for Historic Preservation Commission training, provided that HPC members are able to show proof of registration and attendance. Secondly, the Georgia Statewide Historic Preservation Conference will be held in Rome, Georgia September 18-20, 2019 whereas members may choose to travel down for only one day of the event if you so choose. Registration is now open if you plan on attending then please let Don know or go online yourself and register. Since our HPC is a member of the Georgia Alliance of Preservation Commissions (GAPC) you may qualify for a reduced price in registration. Also, this same group (GAPC) may offer a scholarship for anyone who would like to attend the entire conference and stay overnight. Questions may be directed to Sarah Love at [sarah.love@dnr.ga.gov](mailto:sarah.love@dnr.ga.gov) .

Mr. Townsend also presented members of this body a copy of the official letter announcing the 'Lookout Mountain Hotel' (aka Covenant College's Carter Hall) has been officially recognized by the Georgia Department of Natural Resources ~ Historic Preservation Division as the newest listing in the National Register of Historic Places on February 27, 2019. No official action was required or taken.

Chairperson Street called for any new business. Hearing no further business to discuss, the Chair announced the next regularly scheduled meeting of the Trenton - Dade County Historic Preservation Commission would take place on Tuesday, May 14, 2019 at 2:00 p.m. to be held here inside the Commissioners' Meeting Room.

The Chair then declared the meeting adjourned at 3:23 p.m.

Respectfully submitted as recorded,

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Don Townsend, Clerk to the Commission