



# DADE COUNTY BOARD OF COMMISSIONERS WORKSHOP MEETING

Thursday, June 7, 2018  
6:00 p.m.

Board of Commissioner's Public Meeting Room ~ Suite 259  
Dade County Government Administrative Building  
71 Case Avenue  
Trenton, Georgia 30752

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## MINUTES

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*The Board of Commissioners at a regular meeting held on July 5, 2018 unanimously approved this document. Clerical error or Scrivener's error is an error due to a minor mistake or inadvertence and not one that occurs from judicial reasoning or determination. Typographical errors or the unintentional addition or omission of a word, phrase, or figure in writing or copying something on the record are all examples of clerical or scrivener's error. Such an error made was by mistake and not purposely and will be readily remedied without objection. Any such error(s) made is not binding on the county or any officer.*

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Ratified by Commissioner's: July 5, 2018

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### CALL TO ORDER

Chairperson/County Executive Ted M. Rumley called the meeting to order at 6:00 p.m.

### ROLL CALL COMMISSIONERS

Ted Rumley, Chairperson/County Executive	<b>PRESENT</b>
Robert Goff, Vice Chairman/Commissioner (District 3)	<b>PRESENT</b>
Mitchell Smith, Commissioner (District 1)	<b>PRESENT</b>
Scottie Pittman, Commissioner (District 2)	<b>PRESENT</b>
Allan Bradford, Commissioner (District 4)	<b>PRESENT</b>

### COUNTY STAFF

Robin Rogers, County Attorney	<b>PRESENT</b>
Don Townsend, Clerk to the Board of Commissioners	<b>PRESENT</b>
Rebecca Jones, Deputy Clerk	<b>PRESENT</b>

## **WORKSHOP**

1. Approval of agenda (ADOPTED AS PRESENTED ~ APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

The Chairman called for any changes to the workshop or regular agenda. Hearing none Chairman Rumley called for approval of the agenda by polling each Commissioner whereas the board unanimously agreed to add the proposed agenda to the consent agenda for final approval during the regular meeting.

2. Approval of previous meeting(s) minutes (SPREADED ON THE MINUTES UPON ADOPTION OF THE CONSENT AGENDA)

The Chairman announced the reading from minutes of the May 3, 2018 workshop and regular meetings. The minutes are public record and available for review during normal business hours in the Office of County Clerk located inside the Dade County Commission office in the Administrative building. Chairman Rumley called for approval of the minutes by polling each Commissioner whereas the board unanimously agreed to add all minutes being considered to the consent agenda for final approval during the regular meeting.

3. Review Personnel Status Report (SPREADED ON THE MINUTES UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley called for questions or any changes pertaining to the personnel status report. Hearing none Chairman Rumley called for approval of the personnel status report by polling each Commissioner whereas the board unanimously agreed to add this report to the consent agenda for final approval during the regular meeting.

4. Board Appointments and/or Proclamations (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley called for any proclamations. Chairman Rumley proclaimed the week of June 24-30, 2018 as Lightning Awareness week in Dade County, Georgia. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this proclamation by polling each Commissioner whereas the board unanimously agreed to add the proclamation to the consent agenda for final approval during the regular meeting. A copy of this proclamation is attached to these minutes and made a part of the official record.

Chairman Rumley called for any appointments. Chairman Rumley called for the appointment of Mrs. Dorothy Abercrombie to the Dade County Public Library Board of Trustees for a term of three years commencing July 1, 2018 and expiring June 30, 2021 (Resolution R-21-18). Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this appointment by polling each Commissioner whereas the board unanimously agreed to add the resolution (R-21-18) to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

Chairman Rumley called for any appointments. Chairman Rumley called for the appointment of Mr. Rex Blevins to the Joint Trenton – Dade County Historic Preservation Commission for a term of one year commencing July 1, 2018 and expiring June 30, 2019 (Resolution R-22-18). Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this appointment by polling each Commissioner whereas the board unanimously agreed to add the resolution (R-22-18) to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

Chairman Rumley called for any appointments. Chairman Rumley called for the appointment of Mrs. Sarah Moore to the Joint Trenton – Dade County Historic Preservation Commission for a term of two years commencing July 1, 2018 and expiring June 30, 2020 (Resolution R-22-18). Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this appointment by polling each Commissioner whereas the board unanimously agreed to add the resolution (R-22-18) to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

Chairman Rumley called for any appointments. Chairman Rumley called for the appointment of Ms. Donna Street to the Joint Trenton – Dade County Historic Preservation Commission for a term of three years commencing July 1, 2018 and expiring June 30, 2021 (Resolution R-22-18). Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this appointment by polling each Commissioner whereas the board unanimously agreed to add the resolution (R-22-18) to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

Chairman Rumley called for any appointments. Chairman Rumley called for the appointment of Mrs. Tinena Bice to the Dade County Department of Family and Children Services Board for a term of five years commencing July 1, 2018 and expiring June 30, 2023 (Resolution R-23-18). Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this appointment by polling each Commissioner whereas the board unanimously agreed to add the resolution (R-23-18) to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

Chairman Rumley called for any appointments. Chairman Rumley called for the appointment of Mr. Tim Easter to the Dade County Board of Tax Assessors for the unexpired term of Mr. Lamar Lowery commencing July 1, 2018 and expiring December 31, 2020 (Resolution R-27-18). Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of this appointment by polling each Commissioner whereas the board unanimously agreed to add the resolution (R-27-18) to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

5. Approval of SPLOST / Capital Equipment (if any)

a. Discount Flooring – Replacement of floor covering in Ga DHS – Dept. of Family Children Services Office (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

The Commission was addressed to request the purchase of replacement floor covering in the Ga DHS – Department of Family and Children Services office. Discount Flooring had the lowest bid for a total cost of \$21,326.78. Chairman Rumley called for approval of this SPLOST expense by polling each Commissioner whereas the board unanimously agreed to add this expense to the consent agenda for final approval during the regular meeting.

b. Tri-State Electrical Contractors – Replacement of 480 Volt Panel at Sports Complex Building (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

The Commission was addressed to request the purchase of replacement of 480 volt panel at the Sports Complex building. Tri-State Electrical Contractors had the lowest bid for a total cost of \$4,295.00. Chairman Rumley called for approval of this SPLOST

expense by polling each Commissioner whereas the board unanimously agreed to add this expense to the consent agenda for final approval during the regular meeting.

c. Networks, Inc. – Installation of camera system and Wi-Fi at Recreation Park  
(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

The Commission was addressed to request the purchase and installation of a camera system and wi-fi at the Dade County Recreation Park. Network Inc. had the sole bid for a total cost of \$17,342.00. Chairman Rumley called for approval of this SPLOST expense by polling each Commissioner whereas the board unanimously agreed to add this expense to the consent agenda for final approval during the regular meeting.

d. Lawson Electric Co. – Wiring of new lights at Baseball, Football and Soccer Fields  
(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Mr. Stacey Stephens addressed the Commission to request the purchase of the wiring of new lights at the baseball, football and soccer fields at the Dade County Recreation Park. Lawson Electric Co. had the lowest bid for a total cost of \$58,785.00. Chairman Rumley called for approval of this SPLOST expense by polling each Commissioner whereas the board unanimously agreed to add this expense to the consent agenda for final approval during the regular meeting.

e. Networks, Inc. – DRIVES State hardware upgrade for Tax Commissioner’s Office  
(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Mrs. Angie Galloway addressed the Commission to request the purchase of the DRIVES State hardware upgrade for the Tax Commissioner’s office. Networks, Inc. had the lowest bid for a total cost of \$11,022.00. Chairman Rumley called for approval of this SPLOST expense by polling each Commissioner whereas the board unanimously agreed to add this expense to the consent agenda for final approval during the regular meeting.

6. FY2019 Budget Planning Cycle (INFORMATION ONLY)

Discussion of the proposed timeline of the FY2019 budget process including upcoming public hearing and meeting schedules. This was for informational purposes only and no poll was taken. No other official action was required to be taken. A copy of the budget timeline is attached to these minutes and made a part of the official record.

7. 2017 Sales Ratio Study – Ms. Paula Duvall (INFORMATION ONLY)

The Board was approached concerning the 2017 State-wide Equalized 100% Digest – Sales Ratio Study Report – Ga. Dept. of Audits and Accounts. We achieved an overall ratio of 38.00%. We want to be as close to 40% as possible. This was for informational purposes only and no poll was taken. Presently, no other official action was required to be taken.

8. Resolution (R-24-18): Employee Handbook Amendment – Hands Free Georgia Act  
(APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of resolution (R-24-18) authorizing and adopting the Fleet Management policy to include the “Hands-Free Georgia Act” effective July 1, 2018 and to update the Dade County Employee Handbook for similar purposes. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of resolution (R-24-18) by polling each Commissioner whereas the board unanimously agreed to add the resolution to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

9. Resolution (R-25-18): Employee Handbook Amendment – Hands Free Georgia Act (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of resolution (R-25-18) authorizing and adopting the Dade County Transit Procurement policy. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of resolution (R-25-18) by polling each Commissioner whereas the board unanimously agreed to add the resolution to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

10. Resolution (R-26-18): Declaration and disposal of County surplus property (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of resolution (R-26-18) to sale and/or dispose of county capital equipment as declared surplus equipment. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of resolution (R-26-18) by polling each Commissioner whereas the board unanimously agreed to add the resolution to the consent agenda for final approval during the regular meeting. A copy of this resolution is attached to these minutes and made a part of the official record.

11. Ordinance No. 06-07-18 – Amendments to the International Plumbing Code by Ga DCA (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of Ordinance No. 06-07-18 to adopt the state high-efficiency plumbing code requirements of the state minimum standard codes. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of the proposed ordinance by polling each Commissioner whereas the board unanimously agreed to add the ordinance to the consent agenda as a first reading. A copy of this ordinance is attached to these minutes and made a part of the official record.

12. Ordinance No. 06-14-18 – Prohibiting Public Drunkenness (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of Ordinance No. 06-14-18 to adopt an ordinance prohibiting public drunkenness; to establish penalties for violations of the same; to provide for an effective date and for other purchases. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of the proposed ordinance by polling each Commissioner whereas the board unanimously agreed to add the ordinance to the consent agenda as a first reading. A copy of this ordinance is attached to these minutes and made a part of the official record.

13. Ordinance No. 06-21-18 – Prohibiting Disorderly Conduct (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of Ordinance No. 06-21-18 to adopt an ordinance prohibiting disorderly conduct; to establish penalties for violations of the same; to provide for an effective date and for other purchases. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of the proposed ordinance by polling each Commissioner whereas the board unanimously agreed to add the ordinance to the consent agenda as a first reading. A copy of this ordinance is attached to these minutes and made a part of the official record.

14. Ordinance No. 07-05-18 – Amendments to Ordinance 02-02-17 Accommodation Excise Tax (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of Ordinance No. 07-05-18 to adopt amendments to Ordinance No. 02-02-17 establishing a seven percent (7%) excise tax

on rooms, lodgings and accommodations. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of the proposed ordinance by polling each Commissioner whereas the board unanimously agreed to add the ordinance to the consent agenda as a first reading. A copy of this ordinance is attached to these minutes and made a part of the official record.

15. Intergovernmental Agreement – Board of Education – School Resource Officers (APPROVED UPON ADOPTION OF THE CONSENT AGENDA)

Chairman Rumley recommended passage of an intergovernmental agreement between the Dade County Board of Commissioners and the Dade County Board of Education dealing with providing the School District with a School Resource Officer (SRO) program. Chairman Rumley called for any questions. Hearing none Chairman Rumley called for approval of the agreement by polling each Commissioner whereas the board unanimously agreed to add the agreement to the consent agenda for final approval during the regular meeting. A copy of this agreement is attached to these minutes and made a part of the official record.

Chairman Rumley called for any additional business to come before the Commission during the work session, hearing none the Chair recessed the workshop meeting at 7:20 p.m. to prepare for the regular meeting to begin.

Respectfully submitted as recorded,

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Don Townsend, Clerk to the Commission

Attest:

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Rebecca Jones, Deputy Clerk



# DADE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING

**Thursday, June 7, 2018**

7:00 p.m. (or following recess from Work Session)

Board of Commissioner's Public Meeting Room ~ Suite 259  
Dade County Government Administrative Building  
71 Case Avenue  
Trenton, Georgia 30752

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## MINUTES

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Ratified by Commissioner's: July 5, 2018

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### **CALL TO ORDER**

Chairperson/County Executive Ted M. Rumley called the meeting to order at 7:30 p.m.

### **ROLL CALL ~ COMMISSIONERS**

Ted Rumley, Chairperson/County Executive	<b>PRESENT</b>
Robert Goff, Vice Chairman/Commissioner (District 3)	<b>PRESENT</b>
Mitchell Smith, Commissioner (District 1)	<b>PRESENT</b>
Scottie Pittman, Commissioner (District 2)	<b>PRESENT</b>
Allan Bradford, Commissioner (District 4)	<b>PRESENT</b>

The Chairman announced a quorum of Commissioners present, and therefore a legal meeting was called to order and in session.

### **COUNTY STAFF**

Robin Rogers, County Attorney	<b>PRESENT</b>
Don Townsend, Clerk to the Board of Commissioners	<b>PRESENT</b>
Rebecca Jones, Deputy Clerk	<b>ABSENT</b>

## **INVOCATION**

Mr. Robert Goff, Vice Chairman/Commissioner

## **PLEDGE OF ALLEGIANCE**

Recited in unison

## **ADMINISTRATIVE REPORTS**

*The following monthly reports are verbally made at each regular monthly commission meeting by each respective Commissioner. Comments made and/or administrative reports are not transcribed nor made a part of this record.*

Commissioner's reports were provided:

- Mitchell Smith reported information regarding the following departments:
  - Budget
  - Building and Property
  - Building Maintenance
  - Emergency Services ~ E-911, EMS, EMA
  - Fire Departments – North Dade & Trenton
  - Roads – District 1
- Scottie Pittman reported information regarding the following departments:
  - Budget
  - Fire Departments – Davis & New Home
  - Maintenance Shop
  - Parks & Recreation
  - Public Library
  - Roads – District 2
- Robert Goff reported information regarding the following departments:
  - Budget
  - Economic Development
  - Financial
  - Fire Departments – South Dade
  - Human Resources
  - Roads – District 3
  - Senior Citizens Center
- Allan Bradford reported information regarding the following departments:
  - Budget
  - Fire Departments – New Salem & West Brow
  - Public Transportation
  - Roads – District 4
  - Sanitation
  - Transfer Station

## **APPEARANCES**

- Mr. Alex Case – Mayor of the City of Trenton
- Mrs. Marshana Sharp – Dade County Public Library
- Mrs. Alison Henderson – UGA Extension Dade County
- Ms. Cheryl Painter – Dade County Chamber of Commerce
- Ms. Donna Street – Dade County Historical Society
- Mr. Jeff Mullis – President of The Northwest Georgia Joint Development Authority
- Mr. Peter Cervelli – Executive Director of Economic Development



## **FISCAL REPORTS**

Mr. Don Townsend, Chief Financial Officer verbally reported the financial status of Dade County and filed a monthly financial report with each Commissioner. A copy of this report is attached to these minutes and made a part of the official record.

### Adoption of the Financial Report (Adopted)

**Motion made by:** Commissioner Robert Goff  
**Seconded by:** Commissioner Allan Bradford  
**Those voting in favor:** 5 – Bradford, Goff, Pittman, Smith, Rumley  
**Those opposed:** 0 – N/A  
**Decision:** Passed by unanimous vote

## **LEGAL MATTERS**

Mr. Robin Rogers, County Attorney noted no official actions to be reported.

## **UNFINISHED BUSINESS**

There was no unfinished business to discuss or take action upon.

## **NEW BUSINESS**

## **CONSENT AGENDA**

*All matters listed on the Consent Agenda are considered routine by the County Commission and will be enacted by one motion. No separate discussion will take place on these items. If discussion of any Consent Agenda item is desired, the item will be moved to the Regular Meeting Agenda under New Business for separate consideration.*

### Adoption of the Consent Agenda (Adopted As Amended)

**Motion made by:** Commissioner Scottie Pittman  
**Seconded by:** Commissioner Robert Goff  
**Those voting in favor:** 5 – Bradford, Goff, Pittman, Smith, Rumley  
**Those opposed:** 0 – N/A  
**Decision:** Passed by unanimous vote

## **CITIZENS' PARTICIPATION**

- John Huffman
- Reece Fausett

## **EXECUTIVE SESSION**

No Executive Session was required.

**ADJOURNMENT**

**Motion made by:** Commissioner Scottie Pittman  
**Seconded by:** Commissioner Mitchell Smith  
**Those voting in favor:** 5 – Bradford, Goff, Pittman, Smith, Rumley  
**Those opposed:** 0 – N/A  
**Decision:** Passed by unanimous vote

There being no further business Chairman Rumley gaveled the meeting adjourned at 8:23 p.m.

Respectfully submitted as recorded,

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Don Townsend, Clerk to the Commission

Attest:

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Rebecca Jones, Deputy Clerk